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## APPENDIX I: DATA EXTRACTION FORM

1. Student number: .....
2. Age: .....
3. Gender:
  - a. Male
  - b. Female
4. Tribe: .....
5. Region of origin: .....
6. Sponsorship for tuition:
  - a. Government
  - b. Private
7. Year of enrolment: .....
8. Year of completion (based on graduation records): .....
9. *Drop out*/attrition:
  - a. Yes
  - b. No
10. Reason for *drop out*/attrition (if available): .....
11. Year of *drop out*



## APPENDIX II: STUDY INFORMATION SHEET/CONSENT FORM



UNIVERSITY OF THE WESTERN CAPE



School of Public Health

Private Bag X17 • BELLVILLE • 7535 • South Africa

Tel: 021- 959 2809, Fax: 021- 959 2872

### **STUDY INFORMATION SHEET FOR THE OFFICE OF THE REGISTRAR, MUSM**

Dear Sir,

My name is Dr. Suzanne Kiwanuka, a Master of Public Health student at the University of the Western Cape (South Africa). I appreciate your taking time to participate in this research which will form the basis for a mini-thesis required for the aforementioned Masters degree. Below you will find a description of the study and your potential involvement in it. Feel free to ask me for any clarifications now and /or at any point during the study. My contact address and that of my supervisor are at the end of this letter.

***Title of study:***

***The Ugandan Private Students Scheme at Makerere University School of Medicine and its Effect on Increasing the Number of Medical Doctors Enrolled and Trained from 1993 to 2004***

***Aim of study:*** To assess the effect the Private Students Scheme initiated in 1993 had on enrolment and graduation of students at the medical school in order to inform decision making about possible avenues for increasing health worker throughput at Makerere University.

**Description of study and your contribution to it:** A retrospective study will be used to describe changes in enrolment and graduation for five years before (1988/9-1992/3) and five years after (1993/4-1997/8) the Private Student's Scheme. Changes in student enrolment, graduation and attrition before and after the Private Students Scheme will be described. Your participation in this study by granting the principal investigator permission to access the archives with student enrolments and graduation data would be appreciated.

**Confidentiality:** In order to protect the identities of the students, after extraction of the relevant data, identification codes will be used during data entry for each student.

**Voluntary participation and withdrawal:** Your permission is sought in order to proceed with this study, which hopefully will provide insights on the effect of cost-sharing on medical school enrolments and graduation. If you require further information about the nature of this study, do not hesitate to contact the principal investigator or the supervisor using the addresses below. You are free to decline to participate in this study; however your participation is welcomed and highly appreciated.

If you are in agreement, would you be kind enough to complete the attached Consent Form indicating your agreement.

Yours faithfully



Suzanne Kiwanuka (Dr.)

**Contact addresses:**

Suzanne Kiwanuka (Dr.)

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[skiwanuka@musph.ac.ug](mailto:skiwanuka@musph.ac.ug)

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**APPENDIX III: CONSENT FORM FOR THE USE OF MAKERERE UNIVERSITY  
SCHOOL OF MEDICINE'S STUDENT RECORDS (1988/9-2004/5) FOR THE  
STUDY: *THE UGANDAN PRIVATE STUDENTS SCHEME AT MAKERERE  
UNIVERSITY SCHOOL OF MEDICINE AND ITS EFFECT ON INCREASING THE  
NUMBER OF MEDICAL DOCTORS ENROLLED AND TRAINED FROM 1993 TO  
2004***

Principal Investigator:

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**Agreement of the Office of the Registrar, MUSM:**

The Office of the Registrar of the MUSM has been informed of the purpose of the study and that his/her participation is voluntary. The participant is requested to grant the investigator permission to review and use students' enrolment and graduation data for this study.

Signed..... Date.....

**Investigator's agreement:**

The investigator will ensure that all records are treated with utmost confidentiality. Students registration numbers will be extracted instead of names. The data collected will not be used beyond the purpose of this study and any publications produced as a result of this work will acknowledge the contribution of the Office of the Registrar of the MUSM.

